

**METROPOLITAN PLANNING ORGANIZATION  
REVIEW & EVALUATION FORM**

(Under SAFETEA-LU (PL-109-59§ 6001 (135) (d)) the planning factors for statewide and metropolitan planning have been combined.)

NAME: **Birmingham Metropolitan Planning Organization**

DATE: **FY 2021 (October 1, 2019 - September 30, 2020)**

1. List the members of your MPO and indicate the percentage of minority and female representation:

**15 of 47 members = 32%**

Last Name	First Name	Membership District	Minority/Female
Abbott	Valerie	City of Birmingham	Yes
Al-Dakka	Jehad	Jefferson County – Hoover	Yes
Alexander	Wardine	City of Birmingham	Yes
Ammons	Steve	Unincorporated Jefferson County	
Armstrong	Allen	Blount County Public Transportation	
Brasseale	Jerry	Jefferson County Municipalities- Pleasant Grove	
Brocato	Frank	Jefferson County Municipalities - Hoover	
Choat	Buddy	Jefferson County Municipalities- Trussville	
Cole	Randy	Shelby County	
Curry	Ashley	Jefferson County Municipalities – Vestavia Hills	
Davis	Julio	Jefferson County Municipalities – Graysville	Yes
Edington	Mike	City of Birmingham	
Fowler	James	City of Birmingham	
Hanner	Gary	St. Clair County	
Hatcher	Chris	City of Birmingham	Yes
Hawkins	Fred	Shelby County - Alabaster	
Hester	Christie	Shelby County	Yes
Hogeland	Stan	Jefferson County Municipalities- Gardendale	
Holladay	Scott	Shelby County	
Jacks	Tim	St. Clair County Public Transportation	
Knight	Joe	Unincorporated Jefferson County	
Leonard	DeJarvis	ALDOT East Central Region	Yes
Lowery	Jim	Jefferson County Municipalities-Fultondale	
Markert	Cal	Unincorporated Jefferson County	
Martin	Mac	Jefferson County Municipalities - Hoover	
McClusky	Patrick	Jefferson County Municipalities - Homewood	
McCondichie	Roger	Jefferson County Municipalities- Brookside	
Mitchell	Chaz	City of Birmingham	

Nix	Charles	Jefferson County Municipalities – West Jefferson	
Nolen	Maranda	St. Clair County	Yes
O’Quinn	Darryl	City of Birmingham	
Parsons	Steve	Jefferson County Municipalities – Sylvan Springs	
Perkins	Theoangelo	Shelby County - Harpersville	Yes
Ragland	Jimmy	Jefferson County Municipalities - Warrior	
Reeves	Chris	Shelby County - Hoover	
Revell	Edwin	City of Birmingham	Yes
Richardson	Gary	Jefferson County Municipalities- Midfield	Yes
Shepherd	Rick	Shelby County	
Smith	Theodore	Birmingham-Jefferson County Transit Authority	Yes
Stephens	Jimmie	Unincorporated Jefferson County	
Tuck	Loxcil	Jefferson County Municipalities- Tarrant	Yes
Ware	Steve	Jefferson County Municipalities - Hueytown	
Washburn	Nick	Blount County	
Waters	Steve	Shelby County - Pelham	
Welch	Stewart	Jefferson County Municipalities – Mountain Brook	
Woodfin	Randall	City of Birmingham	Yes

2. Indicate the percentage of representation of minority and female on your Technical and Citizens Committees:

**Technical Committee: 10 of 45 = 22%**  
**Citizens Committee: 6 of 15 = 40%**

3. How are the MPO members selected?

**Appointed by geographic area.**

4. Are minorities and females included in this process?

**Authority appoints representative for MPO.**

5. What was the total dollar amount received from the Department of Transportation?

**U.S. DOT funds received under Federal Highway Administration (FHWA) and Federal Transit Administration (FTA) programs totaled \$4,766,260 federal in the FY 2020 Unified Planning Work Program (UPWP).**

6. Are dollars designated for special project(s) or at the discretion of your MPO?

**Planning dollars are designated in the UPWP. Construction dollars are authorized by the MPO through the Transportation Improvement Program (TIP).**

7. What was the total number of competitive contracts awarded?

**26**

8. What is the process by which contractors are selected?

**Professional and consultant services are procured through either the ALDOT consultant selection process or the FTA third-party contracting procedures.**

9. How many contracts were awarded to certified DBEs?

**4 or 15%**

10. What was the total dollar amount awarded to certified DBEs?

**\$43,412 or 6%**

11. What type of contracts were awarded?

**Professional/consultant services and independent contractors**

12. Does your MPO maintain an active list of contractors?

**No. On some projects, the MPO compiles a list of qualified contractors for specific tasks.**

13. What types of programs or projects are placed on the MPO bid list?

**Planning and professional services.**

14. What strategies and efforts has the planning process developed for ensuring, demonstrating, and substantiating compliance with Title VI?

**The Birmingham MPO emphasizes the commitment mandated in Executive Order 12898 to protect minority communities/citizens from disproportionate adverse impacts based on planning and implementation of projects and programs. The strategies identified in previous Title VI reporting are still in effect and have been augmented.**

**All planning processes include a public involvement process that considers and includes minority populations. Documents produced for plan projects are translated to other languages upon request. The RPCGB also uses interactive participation technology to ensure all participants can provide input.**

**Further information is available in the Public Participation Plan of April 2014, and the 2045 Regional Transportation Plan (RTP), Appendix C - Environmental Justice Report, August 2019.**

15. Has the planning process developed a demographic profile of the metropolitan planning area or State that includes identification of the locations of socio-economic groups, including low-income and minority populations as covered by the EO on EJ (12989) and Title VI provisions?

**Yes; also mapped and documented in the 2045 RTP, Appendix C - Environmental Justice Report, August 2019.**

16. Have there been provisions made to ensure compliance with EP 13166, Limited English Proficiency, within the planning process?

**The Limited English Proficiency (LEP) Plan addresses the Birmingham Metropolitan Planning Organization's (MPO) responsibilities as a recipient of federal financial assistance. The LEP Plan is part of the Public Participation Plan of April 2014.**

17. What strategies, if any, have been implemented to reduce participation barriers?

**Public meetings are held at a time and place that is ADA accessible and close to public transit. Information is presented in layman's terminology for increased awareness and understanding. Language interpreters are available with a 3-day advance notice.**

18. Is there routine coordination with Indian Tribal Governments in statewide metropolitan planning?

**The RPCGB is not responsible for statewide metropolitan planning. There are no Indian Tribal Governments possessing land in the Birmingham Metropolitan Planning Area.**

19. What efforts by MPOs have been made to engage low-income and minority populations in the certification review process?

**The federal review team held a public involvement meeting on February 25, 2020 to provide an opportunity for the public to comment on the planning process.**

20. What were the public outreach efforts?

**Consistent with the MPO's adopted public involvement procedures, notices were mailed to the Public Participation Plan contact list, which includes agencies/organizations serving individuals who are underserved, transient, low-income, disabled, and/or minority. Flyers were mailed to neighborhood associations, libraries, and local municipal offices throughout the MPA asking them to notify their patrons/citizens.**

21. During public forums, what issues have been raised, how are their concerns documented, and how do they reflect on the performance of the planning process in relation to Title VI requirements?

**A public involvement meeting was held in February 2020. No issues were raised.**

22. Are the social, economic and environmental (SEE) impacts being identified and described consistently?

**The social, economic, and environmental (SEE) impacts are identified and described consistently. Population maps by race and ethnicity are updated to reflect current census data. Current employment data is used to reflect the MPA's employment distribution and characteristics. Finally, the Birmingham MPO's traffic analysis zones, primarily used in regional travel demand forecasting, have been updated to reflect changes in population and employment.**

23. Are there contracting opportunities for planning studies, corridor studies, or other work being provided to minorities and women?

**Table 1 of the FY 2021 UPWP identifies, by task, funds budgeted for contracting. Selection of a firm and fee amount is determined by the consultant selection process of the Alabama Department of Transportation (ALDOT) for projects funded by Federal Highway Administration. For projects funded through the FTA, their third-party consultant selection process is used.**

- a. What efforts if any? Please describe in detail.

**The proposal process for contractor selection identifies DBE as one of the evaluation criteria in the ranking of proposals. For FY 2020, \$709,005 was paid to contractors, with \$43,412 of that amount (6%) paid to certified DBEs.**

24. Are minority and diverse language media appropriately included in all notification processes for public meetings or public review of agency documents?

**The Public Participation Plan contact list is updated annually and used for notification of public involvement meetings. Organizations representing these populations are included, along with media releases.**

25. Is technical information available in formats and in places and times conducive to review by the public? (This may require provision of information to people with visual impairments, non-English and LEP speakers or to persons without extensive formal schooling).

**All public involvement meeting announcements and advertisements include a point of contact for any person requiring special arrangements related to the Americans with Disabilities Act (ADA) or for individuals with Limited English Proficiency.**

26. Do meeting formats encourage participation by minorities or people with disabilities?

**Public meetings allow for one-on-one discussion of displays and meeting materials. All participants are encouraged to engage in the question/answer segment of the meetings. Participants are also encouraged to fill out comment sheets and are provided additional**

**time after the meeting to submit questions and/or comments. All meeting facilities are ADA accessible.**

27. Are persons traditionally underserved by transportation systems such as low-income, minorities or LEP persons actively sought out for involvement?

**Announcements are placed in public areas targeting this group of individuals. Nonprofit organizations and government agencies that assist and/or are in contact with these groups are used to disseminate information. Public meetings are held at a time and place accessible to public transportation.**

28. Does the planning process seek to utilize demographic information to examine the distributions across these groups of the benefits and burdens of the transportation investments included in the plan and TIP (or STIP)?

**Demographic distributions in relation to RTP projects for: (1) minority percentage of population; (2) percent of families below poverty; and (3) total households with no vehicle are mapped and documented in the Birmingham MPO's 2045 RTP, Appendix C - Environmental Justice Report.**

- a. If imbalances are identified, how does the planning process respond?

**As noted under question 14, RTP projects are first compared against the distribution of environmental justice populations. Projects, particularly capacity expansions or other capital improvement projects that have the potential to be disruptive to the community, are flagged for more detailed evaluation if it appears that they will have potential impacts to environmental justice communities. This includes minorities, low income, elderly, and disabled.**

**Concerning mobility and accessibility, RTP projects are assessed by using a Congestion Index and its inverse, the Travel Time Index, in the project priority process. Projects that address mobility and accessibility through actions that increase the use of transit or other modes, improve mobility within existing communities, or improve accessibility by eliminating physical barriers receive higher priority.**

## CERTIFICATION

The Metropolitan Planning Organization of Birmingham, Alabama assures that no persons or business enterprise shall, on the grounds of race, color, sex, disability, income, or national origin, be excluded from participation, be denied the benefits of, or be otherwise subjected to discrimination under any project in federally-assisted programs. It also assures that the project, when formulated, was designed to pay attention to the existence, composition, and distribution of minority population groups and disadvantaged business enterprises in the project service area.

**Regional Planning Commission of Greater Birmingham  
as staff for the Birmingham Metropolitan Planning Organization**



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Charles Ball, Executive Director

Date: September 30, 2020