



RPCGB

REGIONAL PLANNING COMMISSION
OF GREATER BIRMINGHAM

Board Meeting Minutes
August 17, 2016

MEMBERS PRESENT

Honorable Valerie Abbott, City of Birmingham, Chairman
Honorable Theoangelo Perkins, Town of Harpersville, Vice Chairman
Honorable Tom Henderson, City of Center Point
Mr. Chester Jolly, City of Warrior
Honorable David Jones, City of Springville
Mr. Devon Laney, City of Birmingham
Honorable Lee McCarty, Town of Wilsonville

MEMBERS REPRESENTED BY ALTERNATES

Honorable William Bell, City of Birmingham
 Represented by Mr. Kevin Owens
Honorable Tommy Bowers, St. Clair County
 Represented by Honorable David Jones
Honorable Robbie Hayes, Shelby County
 Represented by Mr. Chad Scroggins
Mr. Reginald Holloway, Shelby County
 Represented by Honorable Theoangelo Perkins
Ms. Eunice Rogers, City of Birmingham
 Represented by Honorable Valerie Abbott
Mr. Tim Westhoven, City of Hoover
 Represented by Honorable Tom Henderson

MEMBERS ABSENT

Honorable Delor Baumann, City of Hueytown
Honorable Sandra Little Brown, Jefferson County
Honorable Allen Caton, Chilton County
Honorable Joe Funderburg, City of Pell City
Honorable Chris Green, Blount County
Honorable Ken Gulley, City of Bessemer
Honorable Joe Knight, Jefferson County
Honorable Eddie Reed, Town of Jemison
Honorable Jimmie Stephens, Jefferson County
Honorable Loxcil Tuck, City of Tarrant

OTHERS PRESENT

Mr. Charles Ball, RPCGB
Dr. Ray Morris, RPCGB
Mr. Brian O'Dell, RPCGB
Mr. Scott Tillman, RPCGB
Ms. Yvonne Murray, RPCGB
Ms. Bridgett Phillips, RPCGB
Ms. Karen Scott, RPCGB
Ms. Cissy Edwards Crowe, RPCGB

CALL TO ORDER AND ROLL CALL

Chairman Abbott called the meeting to order at 10:37 a.m. A quorum was declared by the Chairman.

MINUTES

The minutes stand approved as presented.

FINANCE COMMITTEE

Mr. Brian O'Dell presented the financial reports ending June 30, 2016

Statement of Net Assets

The current (2.30) and quick (1.25) ratios represent adequate liquidity to meet the needs. The reporting represents steady performance year and year. Under GASB requirements, the report reflects Deferred Outflow of Resources and Deferred Inflow of Resources related to employee retirement plan. This additional reporting has no impact on operations. Cash and Cash Equivalents: Operating funds is \$382,231 and Reserve Funds is \$351,951. Total Current Assets are \$3,695,948 (C), Accounts Receivable are \$1,269,040 (F), Unbilled Receivables are \$1,692,726 (D), Total Current Liabilities are \$1,606,633 (E), Accounts Payable are \$1,232,213 (G), Deferred Revenues are \$259,355 (H).

Budget Summary

The budget summary reflects a majority of programs/projects are less than funding available when looking at J (Variance). Exceptions are BikeShare, EDA, ARC, RLF and State TA. The BikeShare budget was based on an estimate, which was too low, but there is sufficient funding to cover expenses. EDA and ARC is showing over budget in the fiscal year reports; but, funding is calendar year and these programs are not over budget on the calendar year basis. State TA's budget was reduced based on anticipation of state budget cuts; however, the actual funding was \$94,000, which will cover the overages shown in the reports.

Several funding sources show Salaries/Fringe/Indirect variance (K) over budget primarily because of a formula error that understated the SFI budget. However, total expenses for each program are more than covered by their respective available funding. Total

Expenditures are under budget by \$3,303,525 (J), Salaries, Fringe and Indirect are under budget \$241,997 (K), Direct Costs and Contracts are under budget \$3,061,528 (L).

Dues

The Committee reviewed the Dues Status report for FY2016. A comparison chart was distributed indicating dues collected as of July 31, 2016. 65 member governments have paid \$610,778 during FY 2016 compared to 66 member governments paying \$608,850 for the same period last year (FY2015).

PERSONNEL COMMITTEE

Ms. Scott presented the updated salary schedule for FY2017 which was determined by utilizing the Department of Labor's Consumer Price Index Inflation calculator (<http://data.bls.gov/cgi-bin/cpicalc.pl>). Salaries were adjusted for inflation fluctuations from 2013 to 2016 (<http://www.usinflationcalculator.com/inflation/consumer-price-index-and-annual-percent-changes-from-1913-to-2008/>). The number of steps and percent increase across steps remained the same at 30, 2.5%. Three (3) additional grades (13,14,15) were added to the FY17 schedule to accommodate employees at or near topping out of their current grade. Percent increase across grades was leveled out at 12.8%.

Ms. Scott presented the job listings which include all current positions and the addition of Case Manager I & II, Transitions Care Coordinator, and Personal Choices Counselor positions. The Case Manger I & II classifications allow for upward mobility in the Medicaid Waiver Program with the intention of increased employee retention and promotion. The additional positions, Transitions Care Coordinator & Personal Choices Counselor, are the result of additional tasks delegated to the RPCGB's Medicaid Waiver by ADSS. Under the Medicaid Waiver program, funding is in place to support these additional job positions.

Mr. Jolly moved and Mayor Henderson seconded to approve the updated RPCGB positions and salary schedule. Motion passed on a voice vote.

PROGRAM BUDGET COMMITTEE

FY2017 Draft Budget

Dr. Morris presented the FY2017 Draft Budget. The budget is conservative, level from last year and everything is already contracted. Medicaid Waiver program continues to grow and RPCGGB continues to receive additional pieces of the Medicaid program. Due to this growth, RPCGB is leasing 1100 square feet on the 11th Floor. The budget reflects the same dues structure as previous years: \$615,201 Programed for Match for programs in the budget.

Mayor Perkins moved and Mr. Jolly seconded to adopt the FY2017 Budget as presented. Motion passed on a voice vote.

Heart of Alabama Rural Planning Organization (HARPO) Planning Work Program

Ms. Land presented the following work program. The Alabama Department of Transportation (ALDOT) has contracted with the Regional Planning Commission of Greater Birmingham (RPCGB) to conduct the non-metropolitan consultation planning process for rural transportation planning for portions or all of Blount, Chilton, St. Clair and Walker counties.

Mr. Jolly moved and Councilor Jones seconded to adopt the Work Program as presented. Motion passed on a voice vote.

Ozone Awareness Program Jefferson and Shelby Counties FY2017 and FY2018

Mr. Tillman presented this agreement. The purpose of this funding is for the Alabama Partners for Clean Air (APCA) which is an affiliation of public, private and nonprofit agencies and organizations working to implement voluntary transportation projects, programs and strategies that will reduce emissions from mobile sources to improve air quality in Jefferson and Shelby Counties. APCA activities contribute to attainment or maintenance of the National Ambient Air Quality standards (NAAQS) for ground-level ozone and particulate matter (PM). Federal funds are \$979,296 requiring a match of \$244,824.

Mayor Henderson moved and Mr. Jolly seconded to approve the agreement as presented. Motion passed on a voice vote.

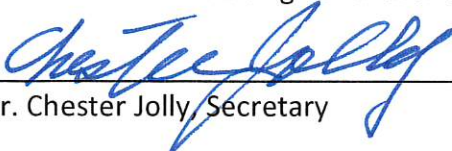
Transportation Systems Monitoring for Congestion Management FY2017 and FY2018

Mr. Tillman presented this agreement. The objective of the agreement is to continue administration of the Congestion Management Process for the Birmingham Metropolitan Planning Area of the Birmingham MPO. Federal funds are \$360,000 with an estimated RPCGB match of \$90,000.

Mr. Owens moved and Mr. Laney seconded to approve the agreement as presented. Motion passed on a voice vote.

OTHER

The Board thanked Mayor Perkins for his service and wished him well in his future endeavors. There being no further business, the meeting adjourned at 11:17 a.m.


Mr. Chester Jolly, Secretary

2-15-17
Date