

BIRMINGHAM CITY CENTER MASTER PLAN RFP

QUESTIONS AND ANSWERS TO THE RFP– POSTED FEBRUARY 22, 2018

Question 1: Does the firm have to be DBE certified in Alabama? Or will being certified in their home state suffice? If an Alabama DBE certification is required, is it okay to list “DBE application in process/pending”?

- **Answer 1:** No, the DBE firm does not have to be certified in Alabama. Being certified in another state will suffice. But we prefer that the DBE certification not be “in process” or “pending.”

Question 2: Do you have a copy or link to the location of the plans referenced on pg.3 under Task 2?

- **Answer 2:** Yes, we have updated the RFP webpage to add a Dropbox with copies of the plans.

Dropbox link to Existing Plans listed in the RFP –

<https://www.dropbox.com/sh/9s1pdc4h5zrp7g/AABZNgldZf8VqGcKkmWUKSb-a?dl=0>

Question 3: I was looking for a clarification on the budget allocated for the RFP. Please clarify if the budget disclosed is supposed to cover the whole team of consultants or just the leader consultant.

- **Answer 3:** The budget that has been disclosed in the RFP is supposed to cover the whole team of consultants, not just the lead consultant.

Question 4: Should consultants include a cost proposal in the response? If so, may you please clarify the following:

- what exactly should be included in the cost proposal section,
- where should it go in the structure, and
- would this affect the page limit?
- **Answer 4:** No, a cost proposal should not be submitted as part of the RFP response. The project fee and scope of work for each work task will be negotiated after the top consultant team is selected.

Please note: There might not be enough budget to cover all of the proposed work elements, but that will be determined during contract negotiations. In the Technical Approach section, you may note any potential additions or deletions to the proposed tasks, if you feel that they are necessary to the successful completion of the project.

Question 5: Can resumes for key personnel be included in an Appendix?

- **Answer 5:** No, please keep the resumes for key personnel within the three (3) page limit allocated for Project Team Qualifications.

Question 6: On page 5 under Task 7: Parking and Mobility, it states that the Consultant Team will be asked to “Evaluate the City of Birmingham Transportation Development Plan, to be completed in the Summer of 2018, to determine the impact of mobility on the City Center street network as a result of changes to the interstate highway system.” How extensive is this? Are you looking for recommendations for conversions to two-way from one-way for example? How technical are you expecting these responses to be?

- **Answer 6:** The Consultant Team will be asked to review findings and recommendations in the City or Birmingham Transportation Plan (when it is completed), specifically those that will relate to the I-20/59 interstate and bridge replacement project (http://rp.dot.state.al.us/I59_20/). The I-59/20 bridges in downtown Birmingham will be closed for an estimated 14 months beginning in the fall of 2018. The closing of certain access ramps to downtown during construction will have a major impact on accessibility and mobility in downtown. Thus, the technical approach you provide could include recommendations to change some of the one-way streets to two-way streets.

Question 7: On page 5 under Task 7: Parking and Mobility, it states that the Consultant Team will be asked to “Review and update an existing parking inventory of public and private parking resources.” Typically, utilization surveys are conducted to understand which parking management tools to employ. Are you asking for a utilization survey as part of this RFP?

- **Answer 7:** That would be left to your recommendation in the Technical Approach to the task.

Question 8: On page 5 under Task 7: Parking and Mobility, it states that the Consultant Team will be asked to “Review and update an existing parking inventory of public and private parking resources.” Of the existing parking inventory, who conducted it, when did they conduct it, how accurate is it, and does it exist in GIS format (if so, what kind?)

- **Answer 8:** The RPCGB and/or City of Birmingham Planning staff will conduct the parking inventory using the Arc GIS Collector App in late Spring / Summer, and yes it will exist in GIS format. It might also be based upon an existing inventory that will be provided by the Birmingham Parking Authority and the Birmingham City Action Partnership (CAP).

Question 9: On page 5 under Task 7: Parking and Mobility, it states that the Consultant Team will be asked to “Review and update an existing parking inventory of public and private parking resources.” Does City of Birmingham have good parking supply data for privately owned parcels within the study area or are we expected to supply this? If so, to what level of detail? 90% accuracy or 99% accuracy?

- **Answer 9:** No, the Consultant Team will not be expected to study the privately owned parking supply. The RPCGB and the City of Birmingham will provide the necessary parking data that you will need. It is not anticipated that this task become a detailed parking study.

Question 10: On page 5 under Task 7: Parking and Mobility, it states that the Consultant Team will be asked to “Evaluate the current management of off-street parking by the Birmingham Parking Authority.” Does this include an assessment of payment and enforcement technologies with recommendations for upgrades?

- **Answer 10:** Yes

Question 11: On page 5 under Task 7: Parking and Mobility, it states that the Consultant Team will be asked to “Evaluate the time limits on on-street parking meter, the enforcement of those parking meters, and the collection of paid tickets by the City of Birmingham.” Does this include an assessment of payment and enforcement technologies with recommendations for upgrades?

- **Answer 11:** Yes