



Board Meeting Minutes
February 21, 2018

MEMBERS PRESENT

Honorable Valerie Abbott, City of Birmingham, Chairman
Ms. Eunice Rogers, City of Birmingham, Vice- Chairman
Mr. Chester Jolly, City of Warrior, Secretary
Honorable David Jones, City of Springville, Treasurer
Mr. Jeff Downes, City of Vestavia Hills
Honorable Lee McCarty, Town of Wilsonville
Mr. Tim Westhoven, City of Hoover
Honorable Tommy Bowers, St. Clair County
Mr. Reginald Holloway, Shelby County

MEMBERS REPRESENTED BY ALTERNATES

Honorable Joe Knight, Jefferson County
 Represented by Mr. Zack Brooks
Mr. Devon Laney, City of Birmingham
 Represented by Ms. Eunice Rogers
Honorable Loxcil Tuck, City of Tarrant
 Represented by Dan Weinrib

MEMBERS ABSENT

Honorable Sandra Little Brown, Jefferson County
Honorable Chris Green, Blount County
Honorable Ken Gulley, City of Bessemer
Honorable Robbie Hayes, Shelby County
Honorable Tom Henderson, City of Center Point
Mr. Ed Lowe, City of Oneonta
Honorable Eddie Reed, Town of Jemison
Honorable Jimmie Stephens, Jefferson County

OTHERS PRESENT

Mr. Kevin Owens, City of Birmingham
Mr. Charles Ball, RPCGB
Dr. Ray Morris, RPCGB
Mr. Brian O'Dell, RPCGB

Ms. Ricki Hall, RPCGB

Ms. Lori Spears, RPCGB

Ms. Bridget Phillips, RPCGB

CALL TO ORDER AND ROLL CALL

Chairman Abbott called the meeting to order at 10:36 a.m. A quorum was declared by the Chairman.

MINUTES

Mr. Downes moved and Ms. Rogers seconded to approve the minutes from December 13, 2017. Motion passed on a voice vote.

FY2016/2017 AUDIT

Mr. LaRocca, DLHC, presented the results of the September 30, 2017 audit. They are as follows:

The net position ending September 30, 2017 was \$630,973.

1. Schedule of Findings and Questioned Costs of Single Audit Testing:

Financial Statements

- No material weaknesses identified
- No reportable conditions identified that are not considered to be material weaknesses
- No noncompliance material to financial statements noted

Federal Awards

- No material weaknesses identified
- No reportable conditions identified that are not considered to be material weaknesses
- No noncompliance material to financial statements noted
- No audit findings disclosed that are required to be reported in accordance with 2 CFR 200.516(a)

Councilor Jones moved and Mr. Westhoven seconded to accept the Audit as presented. Motion passed on a voice vote.

FINANCE COMMITTEE

Mr. Brian O'Dell presented the financial reports ending December 31, 2017.

Statement of Net Assets

This report is a solid report representing more than adequate funding and cash flow for the Agency. The reporting represents consistent numbers. There are some changes and differences that required an estimate in the financial statements of about \$800,000. The

changes are related to the Medicaid Waiver Program and things that are taking place in that program right now. Ms. Bridget Phillips, Medicaid Waiver Program Director, presented the different programs that Medicaid Waiver offers and explained how there have been changes in the billing process. Mr. O'Dell explained that a part of the \$800,000 number listed in the budget is an estimate of what will be submitted to ADSS and paid. Once ADSS pays what's submitted, RPCGB will reimburse the direct service providers. Another change that is taken place is that there are now two check writes throughout the month. Billing is submitted twice a month now. The checks are now smaller twice a month versus one large check once a month. The longterm goal is to have the reimbursement turnaround time quicker.

The report on the Statement of Net Assets noted that working capital and liquidity were more than sufficient and that the numbers were very consistent year over year. The Board discussed the impact on the numbers of the Personal Choices program and ADSS' implementation of EVVM which resulted in the need to estimate amounts which had not yet been submitted for payment by DSP's. This estimate affected unbilled receivables for amounts due from ADSS and accounts payable for amounts due to DSP's in offsetting amounts of \$800,000 each. In addition, the billing and payment cycles to and from ADSS is now twice per month versus once. Ms. Bridget Phillips discussed ADSS' long-term goals for EVVM of improving accuracy and reducing cycle times. There was also discussion of the negative impact on our clients and DSP's.

Budget Summary

Mr. Brian O'Dell presented the Budget Summary vs. Actual report and stated that we are off to a good start for the year.

Dues

The Committee reviewed the Dues Status report for FY2018. A comparison chart was distributed indicating dues collected as of January 31, 2018. 63 member governments have paid \$401,780 during FY 2018 compared to 61 member governments paying \$407,610 for the same period last year (FY2017).

OTHER

There being no further business, the meeting adjourned at 11:19 a.m.



Mr. Chester Jolly, Secretary



Date